

End DV Counseling and Consulting Internship — Community Outreach

Description

End DV Counseling and Consulting is a start up company which brings personal and societal change by providing educational and empowering trainings, workshops, and presentations centered on identifying, understanding domestic violence and how to support someone affected by it. END DV was founded by Teresa Pedrizco, a domestic violence survivor

END DV is seeking interns to assist with outreach to private or public organizations and the community to inform them about our services. END DV interns will have a range of interesting and substantive duties, including:

- Assisting with the development and implementation of a comprehensive outreach strategy
- Creating and updating social media presence
- Preparing materials for presentations and outreach opportunities
- Responding to presentation related inquiries;
- Assisting during presentations
- Maintaining a calendar of local events that provide opportunities to outreach
- Providing administrative support with research, database management and data entry, among other tasks

Tasks may vary based on interns' interest and skills.

Qualifications

- Minimum of 5 hours per week availability
- Strong interpersonal, writing and oral communication skills
- Proven ability to work and talk with a diverse group of people
- Experience using Microsoft Office (Word, Excel and PowerPoint)
- A self-starter with the ability to take the initiative and move forward independently, while still accepting guidance
- Proven ability to work under little to no supervision
- Ability to work independently from home, office, or community events
- Ability to lift and carry up to 25 pounds and to bend, walk and reach overhead, physical agility to push/pull
- Willingness and ability to travel/commute to office and to community events
- Valid driver's licence and reliable transportation
- A commitment to ending domestic violence
- Understanding of and commitment to diversity issues
- Fluency in Spanish is a plus
- Experience working with victims of domestic violence a plus

Acquirable Skills

- Knowledge about domestic violence
- Increased awareness of relationship abuse
- Skills in networking
- Event planning and interpersonal skills
- Professional development
- Strategy development and execution
- Attend trainings

Internship at END DV

This is a non-paid internship position

Application Information

To apply: This is an on-going project with multiple internship opportunities. Interns are expected to commit to a minimum of 5 hours per week. Preference will be given to applicants that can commit to more than one semester. To apply please fill out the application and send your cover letter, along with a resume and a brief writing sample to Teresa Pedrizco. Send email to: teresa@ToENDdv.com.

End DV is a start-up social entrepreneurial entity dedicated to empower individuals and institutions committed to ending relationship abuse.